kreyon

A Transformation Tool For Business Growth

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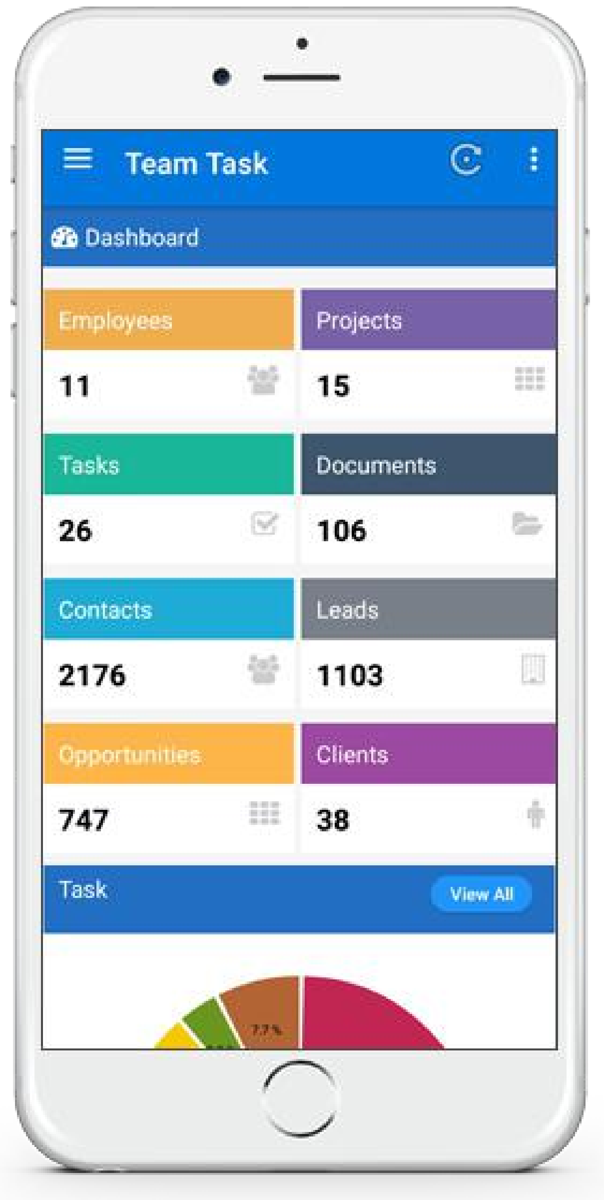
Team Task

TEAM TASK FEATURES

Team Task is a tool to manage and grow your business. A project management & CRM system that is simple & makes Sales more efficient. It is geared to deliver compelling outcomes.



Dynamic Dashboard

The dashboard is dynamically configurable with a quick over-view of all action items, modules at a glance

- View recent meetings
- View recent notifications
- Manage Contacts, Leads and Opportunities
- Action plan for tracking Sales Pipeline
- Track execution of projects, tasks, documents, & deliverables.

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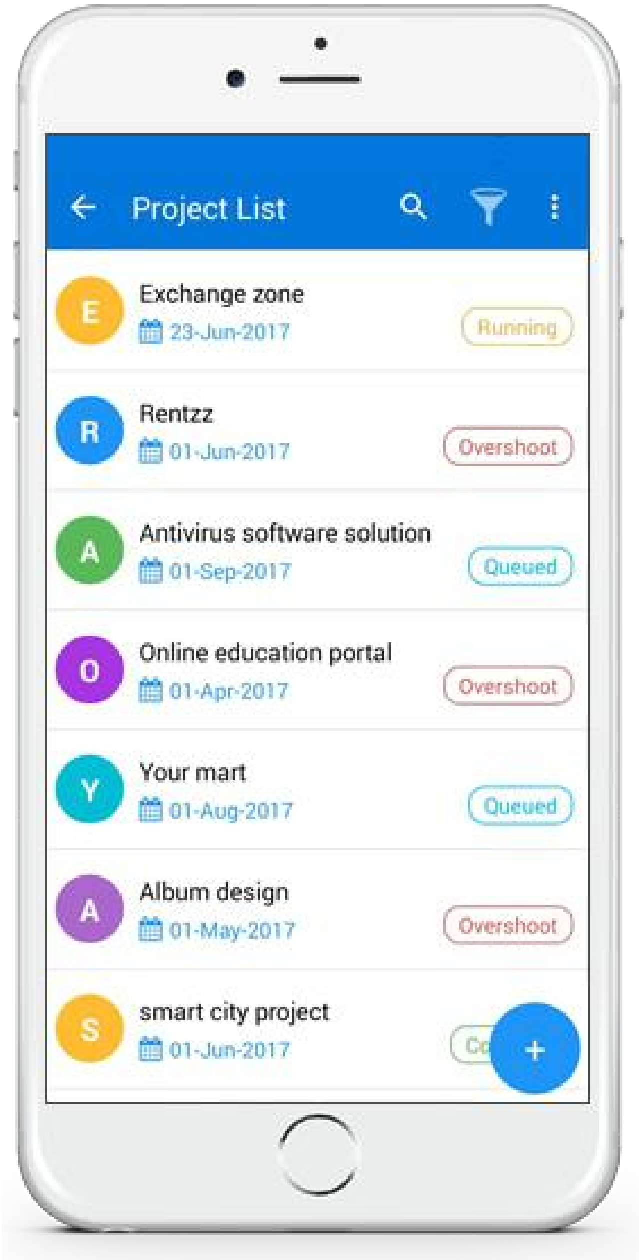
PROJECT MANAGEMENT

Project Team

Risk Management



Project Completion

Project History

Organise your projects like a pro with Team Task. The project management module gives you tools to monitor execution of the projects, keep track of the budget, expenses, employees time & risk management. It also sends notification alerts for important milestones.

- Manage Project Deadlines and resources
- Risk Management for projects
- Task management and collaboration
- Document and file sharing
- Expenses and time tracking
- Planning and Discussions
- Advanced analytics for Project & Reports
- Close More Deals, Quicker.

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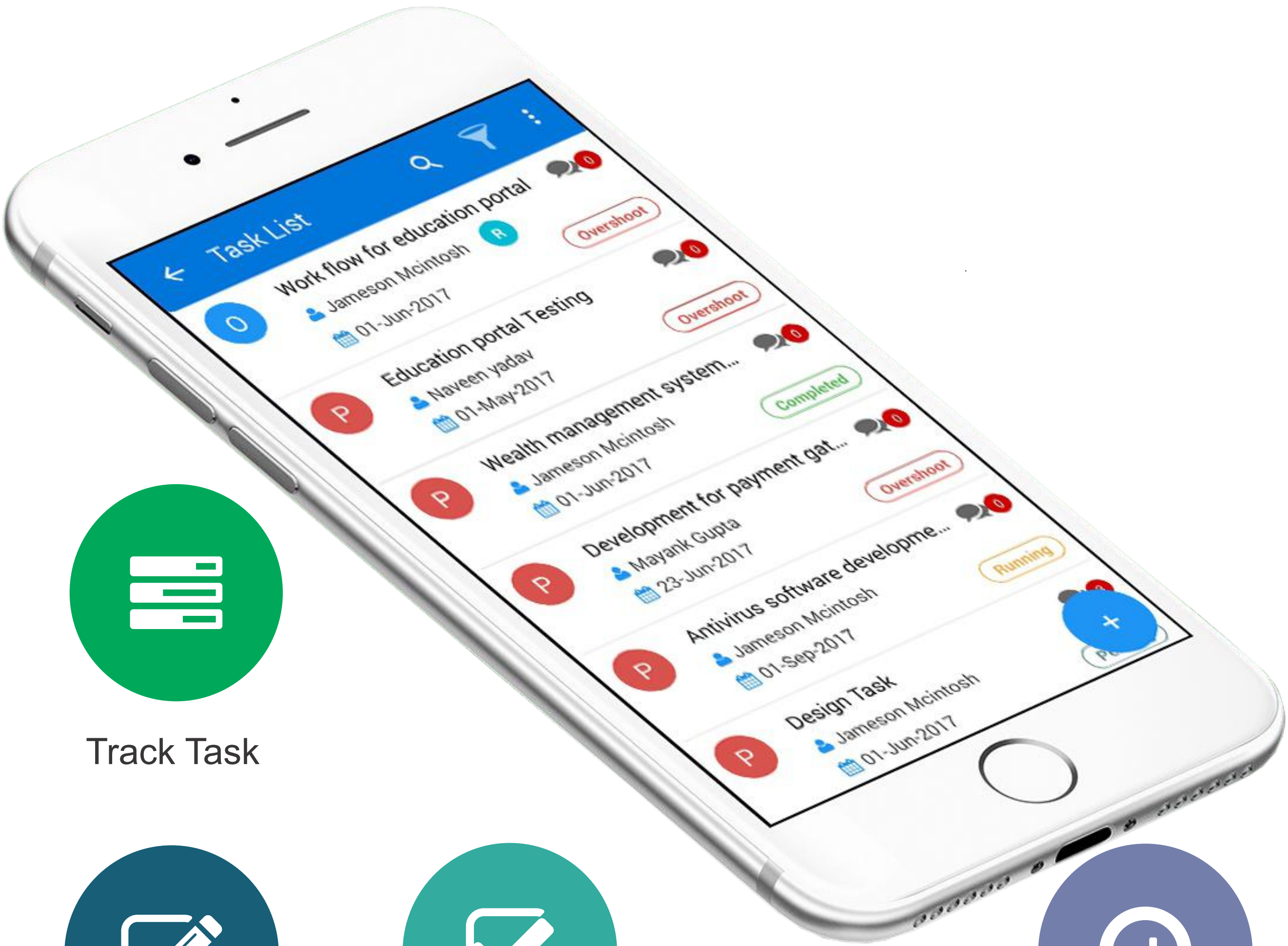
TASK MANAGEMENT



Track Task

Log Time

Task Completion

Task History

With Team Task, you can assign tasks to employees. Keep track of the execution of tasks, get updates on the tasks with time logging & timesheets. The tasks which are overshooting deadlines will send notifications alerts to employees & their managers. Streamline the workflow of your deliverables & execution.

- Track due dates for tasks
- Log time for a task
- Assign tasks to employees
- Share documents related to tasks
- Employees can submit tasks for review
- Project Managers can close/reopen tasks
- Notification alerts for assignments & completion of task.

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EMPLOYEE MANAGEMENT

Provide your employees sophisticated tools for productivity. Assign tasks to employees & track the status. Empower them with tools to log time for their works. Track employees' communications with your customers & get feedback for their services.

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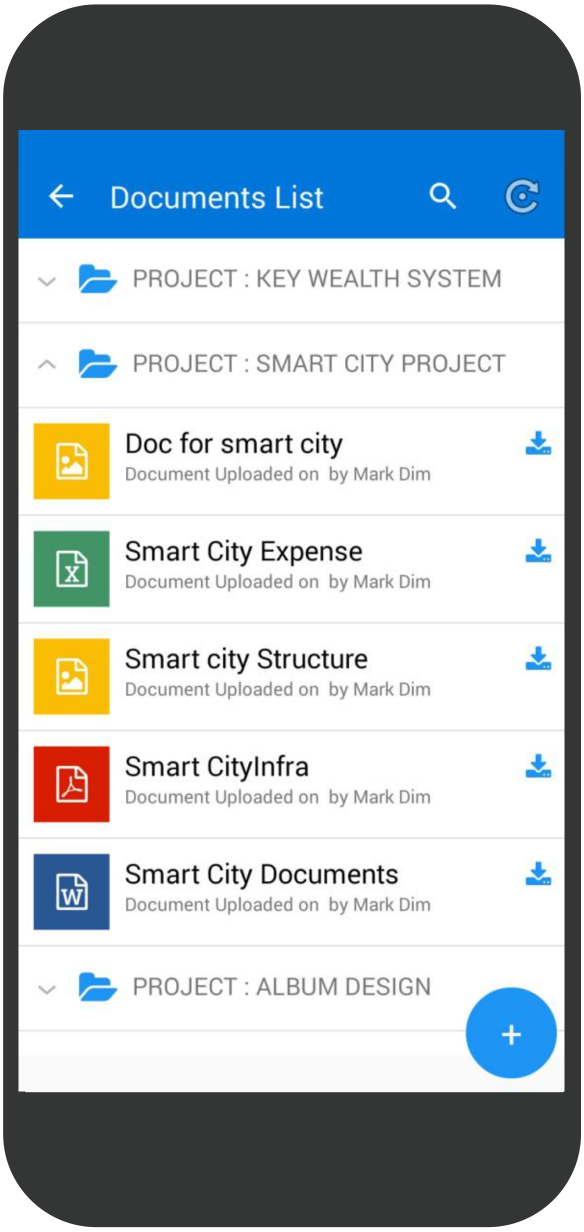
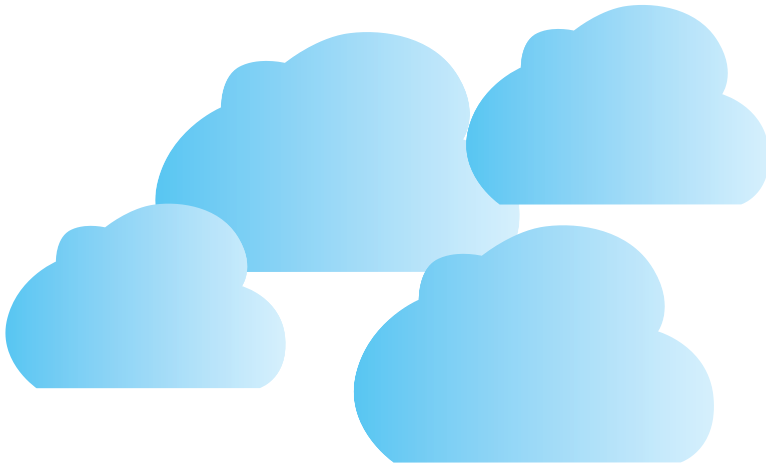
DOCUMENT MANAGEMENT





Maintain your documents with the virtual directory & separate folders. You can upload multiple documents and share these documents with your employees or specific project teams in a single click.

- Upload documents to projects, tasks & CRM
- Tags for searching your files.
- Access your files over cloud, anytime anywhere.
- No file type restrictions
- Restrict Access of your documents with privileges

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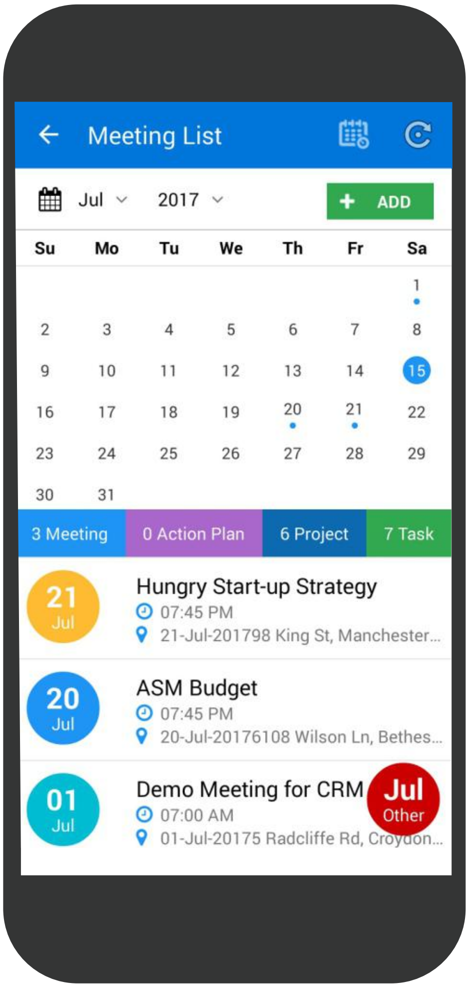
EVENTS CALENDAR & MILESTONES

Notification

Reminder

Attachment

Event Schedule



Team Task Scheduler is a powerful tool which helps you schedule your meetings, calls and appointments. You can schedule your meetings and invite related people by auto generated invitation emails and notifications. You also get reminders for scheduled meetings. You can invite clients for meetings by using the team task scheduler.

- Notifications, alerts & reminders for Meetings
- Schedule Conference calls with Clients
- Calendar View for quick history of Meetings/calls

INSTANT NOTIFICATIONS

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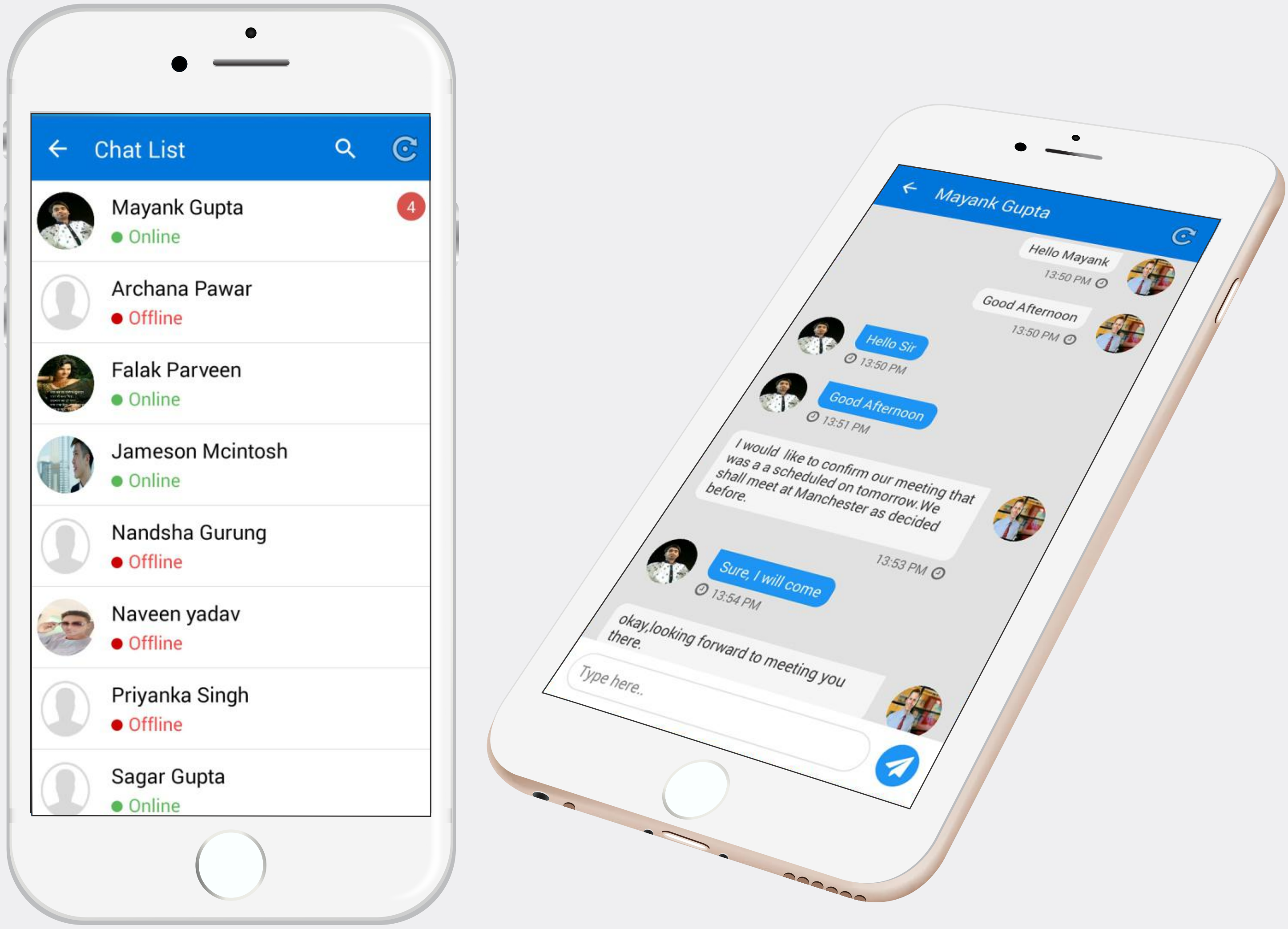
LIVE CHAT



Live Chat for instant **Communication**

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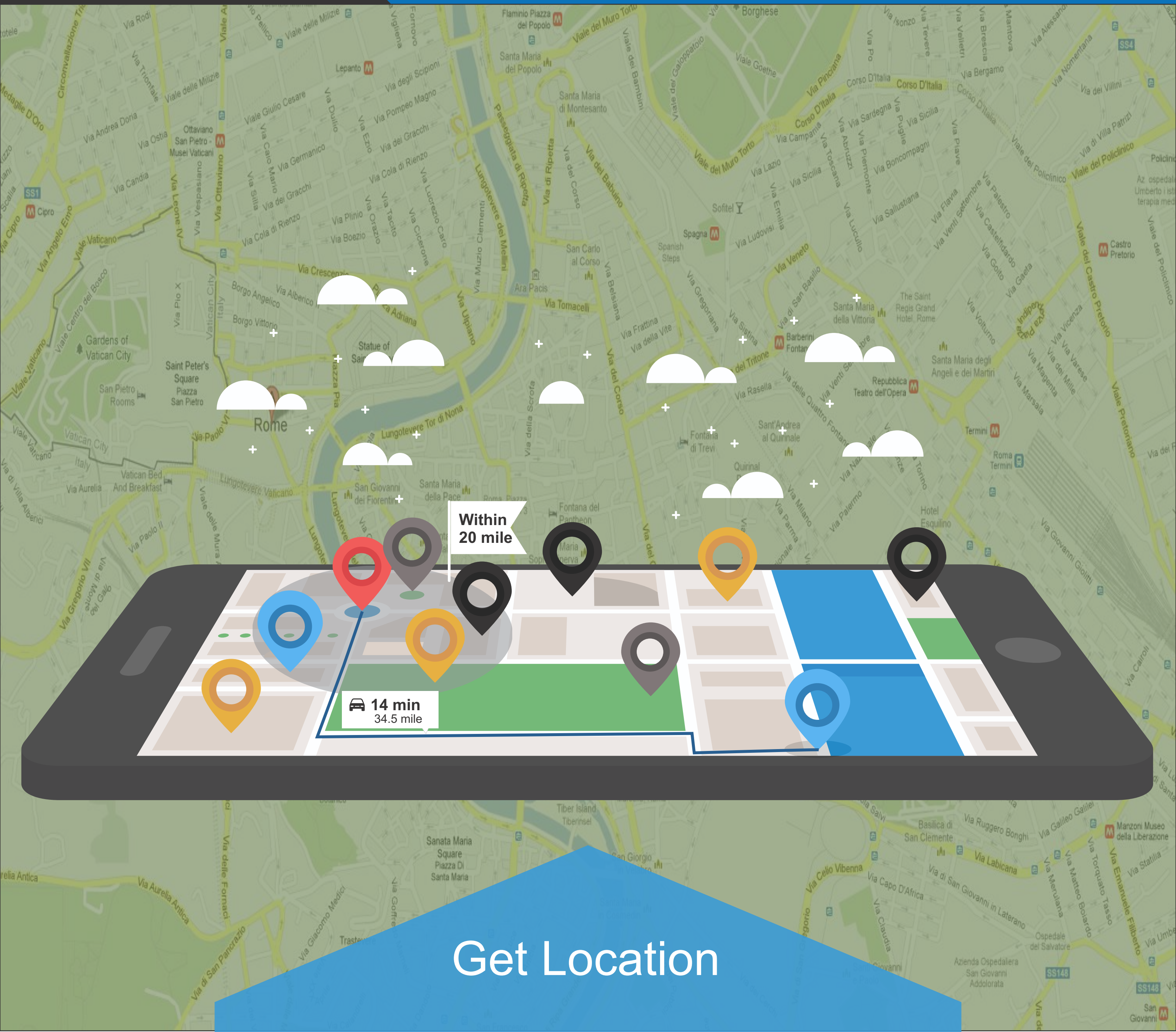
MAP INTEGRATION



Get Location

Contacts | Leads | Opportunities | Clients | Current

- Easily identify your contact, lead, opportunity, client in geolocation.
- Navigate the source to destination.

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CRM CONVERSION

Now you can easily manage all your contact channels and customer touch points so each interaction is highly coordinated and contextual. No more crossed signals or missed opportunities.

- Manage Unlimited contacts, lead, Opportunity and clients
- Advanced search filters for leads that convert faster
- Communicate with contacts, lead, opportunity through Team Task.

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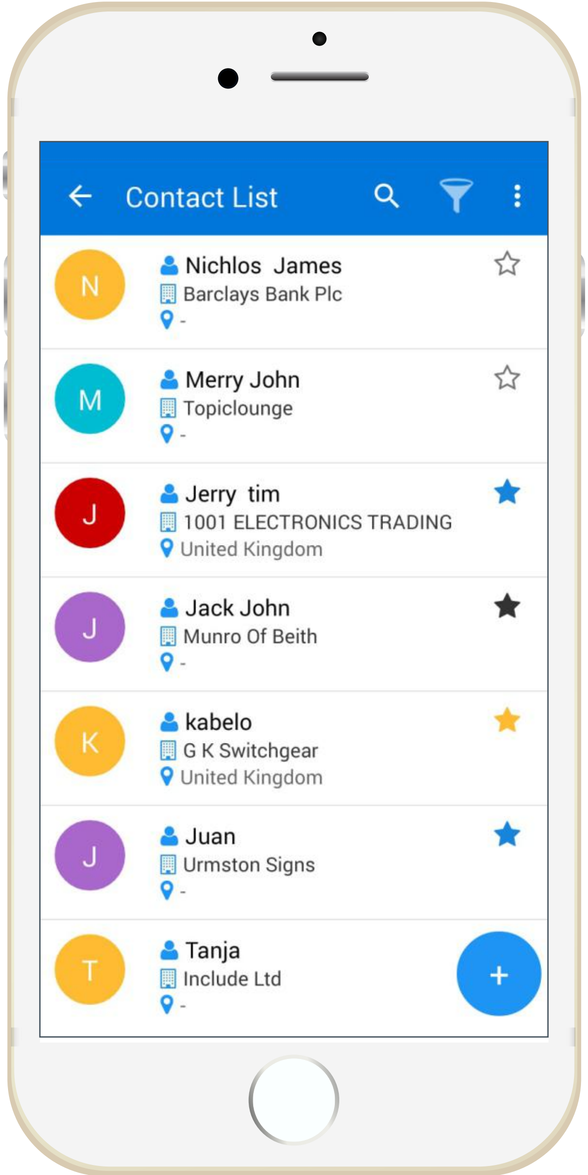
CONTACTS MANAGEMENET

Manage unlimited contacts

Advanced search filters for leads that convert faster

Communicate with contacts through emails

Manage Notes



01 Contacts

Manage your contacts with unique contact list that helps you to differentiate your valuable contacts & decision makers at a glance. Apply advanced search filters & filteration to generate leads. Team Task is also equipped with business directories where you can search and import business contacts for quick conversions. Stay up to date & know everything about interactions with your contacts through history.

- Manage Unlimited contacts
- Advanced search filters for leads that convert faster
- Communicate with contacts through email tools from Team Task.

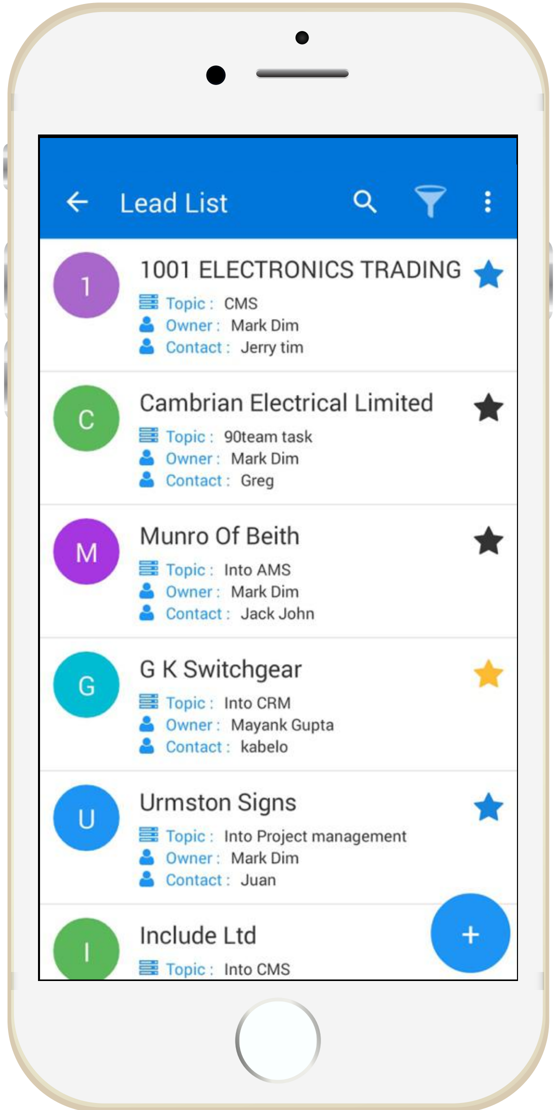
LEADS MANAGEMENT

Track every action item related to a lead

Manage Lead Status

Qualified leads generation and Conversion

Proactive notifications & action alerts to lead owners



02 Leads

Team task gives you the provision to convert contacts to leads with criteria based filtration or capture them from your home page as web leads. The step by step plan ensures that no action item is missed & leads are handled with high priority. Proactive notification alerts for conversions, events & action items are sent to individual owners. Product & Service sales pitches, descriptions & files are shared to the lead owners for helping them convert leads faster. The execution at each step & all communications with leads are recorded. Collaboration, information sharing & action items are organized on the dashboard for the lead owners.

- Qualified leads generation from the advanced filter options
- Track every action item related to a lead.
- Faster Lead Assignment & Distribution
- Proactive notifications & action alerts to lead owners
- Targeted segmentation, organization & quicker conversions.

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OPPORTUNITY MANAGEMENT

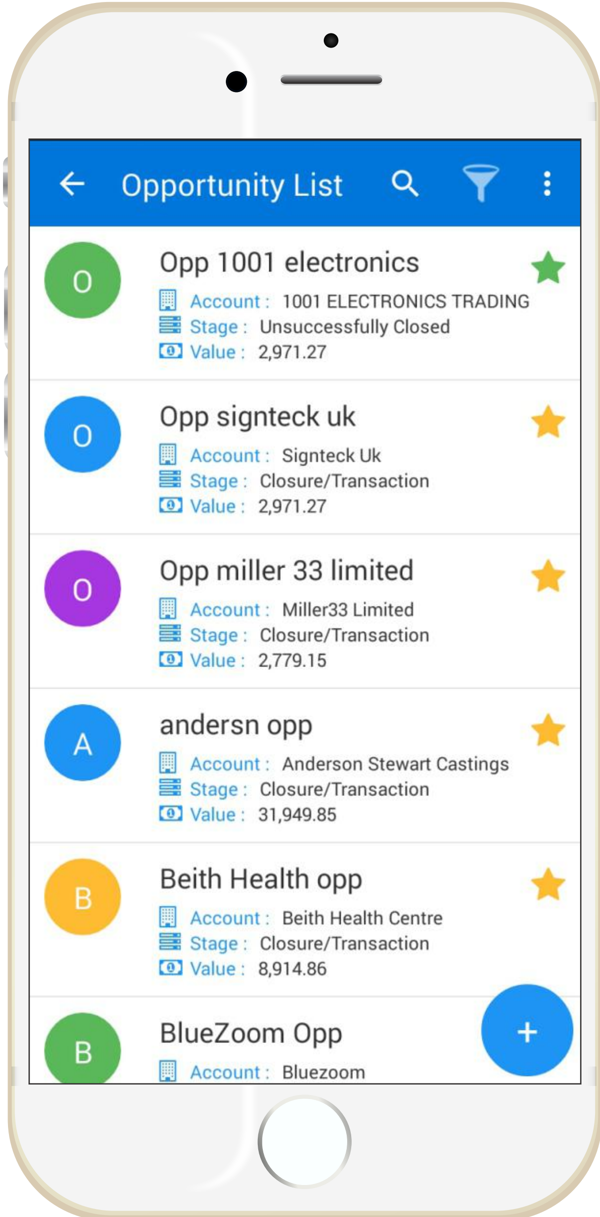
Documents

History for every prospect

Manage price book for products & services

Conversations with the clients to facilitate quicker business results.

Change Opportunity Stages



03 Opportunities

Measure, track & manage your opportunities with real time data & analytics. Team Task helps you organize all information about the prospects, interactions & history at each step. The auto tracking, follow up & best practices for sales allows for better conversions. More accurate sales projections based on opportunities at hand. Sales pitch for your products/services, demonstrations, & conversations with the clients to facilitate quicker business results.

- History for every prospect
- Notifications, alerts & follow-up messages for key events
- Link products/services and Opportunities

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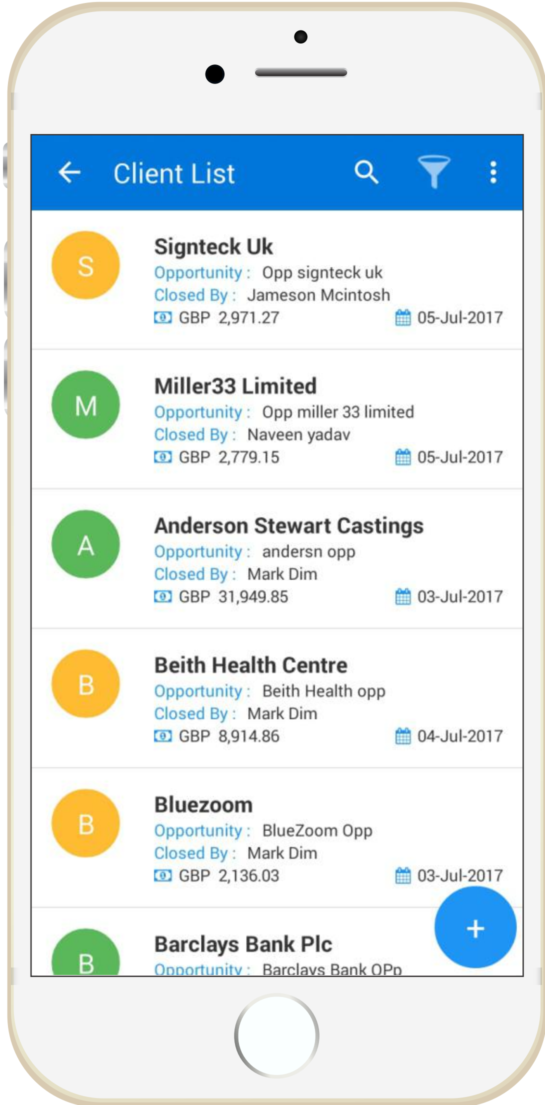
CLIENTS MANAGEMENT

Improve customer satisfaction

Conversion History

Manage Clients Documentation

Provide Live Chat Support for your clients



04 Clients

Team Task helps you achieve great service for your customers by providing tools like Live chat, & Realtime Support. The profile of all your customers with all historical data is always available for reference. All meetings, queries, complaints of your customers are available at a single click. Get alerts & notifications for customer issues instantly. Make a great impression with excellent customer service, use online monitoring tools in Team Task to know what customers are saying about you. Approach your existing customers for new products & services.

- Engage, listen & communicate with customers more effectively
- Your service platform for excellent customer service
- Act on customer complaints, communications & follow up faster
- Improve customer satisfaction
- Collect Referral from your happy customers

PRODUCT & SERVICE

Team Task is a repository for your brand. Mantain all your products, services, their details, & other relevant material. The teams can collaborate & get the latest information on their finger tips. With all information about products/services organised, introducing them to your prospects is very easy. Manage price book, and other related documents for your products/services.

- Organise all product & services information at one place
- Get the latest & upto date info for all your products/services
- Teams can collaborate & prospect with common messages across board
- Assign responsibilities for products & services to keep personnel
- Track prospects, opportunities, leads & clients for particular products & services
- Update product/services information & make it accessible to everyone

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Thank You

Ready to give it a try!

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